



Office of the  
Asansol Municipal Corporation  
Asansol :: Paschim Bardhaman

### NOTICE INVITING QUOTATION.

Memo No. : 463 /WS/ Eng/2025

Date : 03.01.2025

Quotation Notice No.: 49 /WS/ Eng/2025

Date : 03.01.2025

Scaled Quotations are invited by Asansol Municipal Corporation for the following works from the reliable and resourceful Contractors/Agency experienced in the particular type of work.

Sl. No.	Name of Work	Quantity	Unit	Rate to be quoted including GST & all other charges (in Rs.)	Total Amount (in Rs.)	Time of Completion (days)
1	Requirement of Almirah for Tax Department, Borough-1					07 days
	Dimensions					
	Height: 6 feet (183 cm)					
	Width: 3 feet (91 cm)					
	Depth: 18-24 inches (46-61 cm)					
	Material: High-quality steel or equivalent durable material					
	Color: Brown (office standard finish) or Ash color					
	Design: Multiple shelves (4-5 adjustable shelves preferred) Suitable for accommodating files and office supplies					
	Locking Mechanism: Secure locks with keys for confidentiality. Option to have a separate locker within the almirah for high-value items or confidential records					

- The Quotationer shall submit Xerox copies of valid Trade License, GST, and P.Tax at the time of application.
- The quotation should be in a sealed cover with the Quotation Notice number and date of this notice mentioned on the front side of the sealed covers. The quotation should be dropped in the Quotation box kept in the Engineering Department as per the scheduled date and time given below:
- Date of receiving quotations: From 06/01/25 to 14/01/25 up to 2:00 p.m.
- Date of opening quotations: 15/01/25 at 3:00 p.m.
- The authority reserves the right to accept or reject any or all quotations at any stage without assigning any reason whatsoever. All intending bidders are requested to be present in the office of Asansol Municipal Corporation during the opening of the quotations as per the dates mentioned in the notice to observe the quotation opening procedure. No conditional/incomplete quotations will be accepted under any circumstances.
- In the event of acceptance of the lowest quoted rate, no multiple minimum rates will be considered by the Department. The Tender Inviting Authority reserves the right to cancel the NIT at any stage due to unavoidable circumstances, and no claim in this respect will be entertained.



7. In case there is any objection regarding prequalifying an agency, it should be lodged to the Authority, Asansol Municipal Corporation, within 48 hours (including holidays) from the date and time of publication of the list of qualified agencies. Beyond that time schedule, no objection will be entertained by the Tender Committee.
8. Before the issuance of the Letter of Acceptance / Work Order, the tender inviting authority may verify the credentials and other documents of the lowest quoted bidder if found necessary. If it is found that such documents submitted by the lowest bidder are either manufactured or false, the Letter of Acceptance / Work Order will not be issued in favor of that bidder under any circumstances, and further penal action may be taken against him as per rules.
9. If any discrepancy arises between two similar clauses in different notifications, the clause as stated in the later notification will supersede the former one in the following sequence. The Tender Committee reserves the right to ignore minor deficiencies at their discretion in the case of the first call, and no challenge whatsoever against such a decision of the said committee will be entertained. In the case of the second and subsequent calls, the Bid Evaluation Committee reserves the right to ignore some more deficiencies at their discretion, and no challenge whatsoever against such a decision of the said committee will be entertained.
10. A bid once submitted shall not be withdrawn within the validity period. If any bidder withdraws his/their bid(s) within the validity period, the earnest money deposited by him/them will be forfeited.
11. The Tender Committee, Asansol Municipal Corporation, will accept the bid. The committee does not bind itself to accept the lowest bid and reserves the right to reject any or all of the bids received without assigning any reason.
12. Successful L1 (Lowest) Bidder will have to pay the cost of tender documents of 2 (two) sets @ price mentioned in the list of scheme of NleT during purchase of tender documents for execution of agreement as per notification no. 452-A/PW/0/10C-35/10 dated 26/07/2011 of the Secretary, Public Works Department, CRC Branch, Government of West Bengal.
13. There will be no escalation in cost for materials or labor, and the contract price mentioned in the contract stands valid until completion of the contract and other obligations, if any.
14. The contractor is liable to execute the whole work as per the direction and instruction of the "Engineer in Charge" of the work under the control of the "Executive Engineer, Asansol Municipal Corporation."
15. While evaluating, the committee may summon the bidders and seek clarification/information or additional documents or original hard copies of any of the documents already submitted. If these are not produced within the stipulated time frame, their proposals will be liable for rejection.
16. The participating agency has to carefully inspect the site and collect all data for the preparation of a justified estimate and thereafter evaluation of the unit rate against each item.
17. Language: The contract documents shall be drawn up in the English language. All correspondence, orders, notices, etc., shall also be in English.
18. L1 will be derived from the overall lowest rate of total items listed above.
19. Law: The law of India and of the State of West Bengal shall apply to the contract and the contract is to be construed accordingly.

Memo No:- 463/13/WS/Eng/2025

Copy to:-

1. The Mayor, Asansol Municipal Corporation.
2. The Deputy Mayor, Asansol municipal Corporation.
3. The Chairman, Asansol Municipal Corporation.
4. The Commissioner, Asansol Municipal Corporation.
5. The Secretary, Asansol Municipal Corporation.
6. The Finance Officer, Asansol Municipal Corporation.
7. The Executive Engineer, Asansol Municipal Corporation.
8. The Assistant Engineer, MTC, Asansol Municipal Corporation.
9. I.T. Co-ordinator, for display in A.M.C. Web Site.
10. P.P.P.S., Asansol municipal Corporation.
11. Urban Planner, Asansol municipal Corporation.
12. The Notice Board, A.M.C., (O.S, with a request for arrangement of display).
13. Office Copy.

8/03/01/25



03/01/25  
 Superintending Engineer,  
 Asansol Municipal Corporation.  
 Superintending Engineer  
 Asansol Municipal Corporation  
 Date. 03.01.2025

03/01/25  
 Superintending Engineer,  
 Asansol Municipal Corporation.  
 Superintending Engineer  
 Asansol Municipal Corporation